



APPLICATION FOR EMPLOYMENT

(Bridgeway Christian Academy does not discriminate on the basis of race, gender, age, handicap or national origin.)

General Information

Name: _____ Date: ____/____/____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) ____-____ Work Phone (optional): (____) ____-____

Cell Phone: (____) ____-____ Email: _____

Name of Church: _____ Are you a member? ___Yes ___No How long? _____

Social Security Number: _____ Marital Status: _____

Desired Position(s)

Indicate position for which you are applying: _____

Specialized areas or skills: _____

Why do you desire a position at Bridgeway Christian Academy? _____

Education

Level	Certification	Year
() High school diploma or equivalent	Y / N	_____
() Bachelor's Degree	Y / N	_____
() Bachelors & a minimum of 12 graduate hrs.	Y / N	_____
() Bachelors & a minimum of 24 graduate hrs.	Y / N	_____
() Master's Degree	Y / N	_____

High school name & location: _____

Undergraduate colleges & universities attended: (Please attach copy of transcript)

Graduate colleges & universities attended: (Please attach copy of transcript)

Work Experience

Organization Location Position Dates Reason for leaving

1. _____
2. _____
3. _____

References

(List at least three references, including two former supervisors)

Name Address Telephone Position

1. _____
2. _____
3. _____

Have you ever failed to be re-employed? _____ If yes, where and why? _____

Have you ever been convicted of a felony or misdemeanor? _____ If yes, when and for what reason? _____

Please Answer the Following Questions

1. Tell us about your major strengths?
2. Describe your major weaknesses.
3. What criteria would you use to evaluate a person in his/her position?
4. Describe any special talents, abilities, training, gifts or attitudes you possess which will aid you in doing an outstanding job in the position for which you are applying.
5. Give a brief summary of any significant accomplishments you have made in previous positions.

6. What is your view of the authority of the Bible?

7. What does it mean to you to be a Christian?

8. Why do you want to work in a Christian school versus a secular school or other place of employment?

9. What would you like to be doing in five years?

Please sign below to verify that all information given by you is complete and correct, and that you authorize Bridgeway Christian Academy or its agents to contact your references and/or do any necessary background checks before or after employment with Bridgeway Christian Academy.

Please attach a current resume with this application.

Signature: _____

Date: _____



Pastor/Church Leader Recommendation

To be completed by the Applicant

Applicant Name: _____ Telephone: (____) _____ - _____
Last First

Home Address: _____

Church Name: _____

Church Address: _____

To be completed by the Pastor/Church Leader

The above individual has applied for employment at our school. Would you aid us by answering the brief questionnaire below? In this way we will gain more insight into the individual and you in turn might use any updated material which appears above on our form. **Please return this form directly to our school within 7 days to aid in the application process. Thank you.**

Do you personally know the applicant? _____ How long have you known them? _____

Describe his/her worship service attendance: _____

Is the applicant active in the work of the church? Yes _____ No _____ If "yes", please explain.

Is there anything that you would like to share that would allow us to minister to this individual more effectively?

Has the applicant accepted Jesus Christ as their personal Savior? _____

Based on your knowledge of this person would you recommend employment? _____

Please explain:

Pastor/Church Leader Signature _____ Date ____/____/____